



WAVE PAPER (Pty) Ltd.
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24 March 2020

To All Our Valued Customers,

We refer to the address by President Cyril Ramaphosa on Tuesday 24 March 2020 where a lockdown was declared effective on 26 March 2020 due to the CoVID-19 virus, also known as the Corona virus. Wave Paper fully supports our government and country with this challenge. In light of this, we would like to bring to your attention the measures that we have put in place to ensure the safety of our customers, suppliers and staff.

- Gel sanitiser dispensers are at all entrances to our premises. All visitors and staff are asked to adhere to sanitising their hands.
- All visitors are to fill out a questionnaire on arrival to Wave Paper premises.
- All staff at Wave Paper have been trained on the importance of hand washing, sanitising and the importance of general hygiene. This according to the World Health Organisation is pivotal in restricting the spread in this pandemic.

We also request that non-essential face to face meetings be cancelled until further notice. Technological communication using telephone, emails, WhatsApp & video conferencing is encouraged.

Certain categories of business are excluded from the lockdown and are required to continue working in order to assist with supply to those companies regarded as "Critical business continuity services to support the health and safety of South Africans". Wave Paper Pty Ltd falls into the category "Food, beverages and essential products manufacturing", and for this reason we will continue manufacturing during the lockdown and strive to provide our best service possible. The situation will be closely monitored and we will inform you should any circumstances change.

Our prime concern is the safety of our customers, suppliers and staff, and we hope and pray that this Corona Virus doesn't create the devastation that has already been realised in other parts of the world.

Should you have any concerns please feel free to contact me.

Kind regards,

Andrew Gourley
Managing Director

Managing Director : A.D. Gourley / Financial Director : M. Naidu

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